



Annual Report

2018 - 2019

for the community

PERTAPIS

Education & Welfare Centre Directory

RESIDENTIAL WELFARE HOMES

Pertapis Senior Citizens' Fellowship Home

Blk 222 Lorong 8 Toa Payoh #01-693/707/711
Singapore 310222
Tel: 6252 1159 Fax: 6258 5966

Pertapis Children's Home

993B Kovan Road off Yio Chu Kang Road
Singapore 545676
Tel: 6383 0914 Fax: 6383 0913

Pertapis Centre for Women & Girls

42 Surin Avenue
Singapore 535638
Tel: 6284 4707 Fax: 6289 4508

Pertapis Halfway House

50 Lorong 34 Geylang Road
Singapore 398239
Tel: 6746 4752 Fax: 6741 5066

NON-RESIDENTIAL WELFARE SERVICE

Pertapis Welfare Trust Fund (Tabung Amal Jariah, TAJ)

Blk 1 Joo Chiat Road #04-1001
Joo Chiat Complex
Singapore 420001
Tel: 6745 3969 Fax: 6747 0845

SOCIAL ENTERPRISE

Pertapis Movers

50 Lorong 34 Geylang Road
Singapore 398239
Tel: 6746 4752 Fax: 6741 5066

CHILDCARE CENTRES

Kiddy Campus Eunos

Blk 17 Eunos Crescent #01-1071
Singapore 400346
Tel: 6748 0702 Fax: 6748 1553

Kiddy Campus Yew Tee

Blk 612 Choa Chu Kang Street 62 #01-195
Singapore 680612
Tel: 6284 4707 Fax: 6289 4508



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*You cannot
change the
world, but
you can change
someone's world*

Our Patron



The Honourable
MR MASAGOS ZULKIFLI

*Minister for the Environment and Water Resources &
Minister-In-Charge of Muslim Affairs*

Our Advisor



USTAZ PASUNI MAULAN

*Former Registrar
Registry of Muslim Marriages*



PRESIDENT'S FOREWORD

*Bismillah Hir Rahman Nir Rahim
Respectable Members, Donors and Stakeholders,
Assalamualaikum Warahmatullahi Wabarakatuh*

YESTERDAY, TODAY AND TOMORROW

It has been a decade since when I was first elected with an overwhelming vote to helm PERTAPIS as its President. Literally, I have to learn to fit into the shoes and to carry that heavy obligations with ardour, diligence, and a sense of mission, it's an ominous trust that I can't deny. I had to view it as an opportunity to help steer the esteemed Organization into its proper course of directions, albeit, with the reliance of help and assistance that I think I could get from those whom I believe has the knowledge and expertise in guiding the novices in me.

We held our 48th AGM last year on 13 October 2018. As the saying goes, 'time and tide waits for no one and today, we are in the threshold of our 49th AGM. We could see the significant changes that had taken place and the ever constant need for us to improve and innovate along the way when we operate and conduct our activities in sequence with that fast changing times that exuberates us.

Come next year, a more salubrious moment awaits us. Come next year tomorrow, 2020, PERTAPIS will be celebrating its 50th Golden Jubilee Anniversary. That year would be an exciting and a momentous event for us, as it is the time for us all in PERTAPIS to remember its birth, inception and foundation.

MOMENTUM OF CHANGE

But, lest we be forgetful, the challenges ahead are no less trying than those in the past. For we now live in a time and a moment of constant change. The environmental surroundings are no more the same as the last that we had seen, for it is characterized by the technological breakthrough that is inimitable, one that relies heavily on the pervasive use of the 'prolific social media'. This xenophobic change occurring at a very fast pace astounds us, for it leaves us little wonder and little time to ponder and decipher, what next?

CODE OF GOVERNANCE FOR CHARITIES AND INSTITUTIONS OF PUBLIC CHARACTER (IPC)

On 1st January 2018, the refined 'Code of Governance' i.e. guidelines for Charities and Institutions of Public Character (IPCs), has come into effect. It is the framework and processes that requires organizations working for a public benefit to be transparent, effective and accountable to boost public trust and confidence.

On 6 August 2018, we attended a sharing session for heads of Malay/Muslim organisations and other community leaders on the "Code of Governance for Charities and IPCs" which is curated to address the recent amendments to the "Code of Governance" and "Charities Act".



IMPROVING PERTAPIS' SOCIAL SERVICES THROUGH TECHNOLOGY SOLUTIONS

As Singapore moves towards becoming a "smart nation", the charity and the social services sector too has to adopt the use of new technologies in line with the government's ambition to make Singapore a smart nation.

PERTAPIS has to move in tandem, to be one of the main players in the social services sector. It is looking actively in the use of cashless payment methods in all our fundraising effort, such as adopting a QR code or using a Pay Now applications and other state-of-the art technologies.

APPRECIATION

In conclusion, I would like to thank all our volunteers, members, sponsors, supporters and generous donors who have supported PERTAPIS, morally, financially, in gestures, or in-kind through all these years. All of you have contributed much to the good work of the organization, strengthening our community bonds, promoting inter-racial and inter-religious harmony, through friendly co-existence and last but not least through your effort and involvement in all our events and activities. We couldn't find words that are suitable enough to thank you.

Thank you and Wassalam.

Wabillahi taufiq wal hidayah,
wassalamu'alaikum wrm wbr

Hussaini Abdullah
President
PERTAPIS



SENIOR EXECUTIVE DIRECTOR'S MESSAGE

*Bismillah Hir Rahman Nir Rahim
Assalamu'alaikum wr. wb.*

Dear Esteemed Members, Donors and Stakeholders,

The past year has been another eventful one for Pertapis.

We are at a crossroad now given that there is such uncertainty in the present day environment and in light of the global economic and political challenges and uncertainties which are also affecting the social services sector in Singapore.

As we mark a significant milestone in our history, we can rejoice in the fact that, over the 50 years of existence, Pertapis has grown from its humble beginnings as a religious education provider to a leading social service agency addressing societal problems and social needs, supporting the poor and disadvantaged, and finding ways of empowering them.

Our present challenges are no less trying than in the past.

Whilst we look forward, plan ahead and envision what renewal we will do this year as we prepare for the future, Pertapis will continue to be committed to our vision and mission in serving the community and promoting development, and to remain relevant in addressing the needs of those who have come to us for assistance.

OUR ASPIRATIONS, OUR STRATEGIC PLAN

On 16 February 2019, our Board Member and principal staff, in a spirit of camaraderie, attended a 1-day retreat at the historic venue of The Fullerton Hotel at Raffles Place to look back and plan forward to ensure that we are doing the right thing and steering in the right direction.

The retreat morning programme included talks delivered by invited speakers Mr Sim Gim Guan (NCSS), Associate Prof Corinne Ghoh (NUS) and Mr Dennis Lee (RSM Risk Advisory) who each gave a presentation on the expert areas of social service sector ranging from social challenges to charity governance matters.

With a strong commitment to a unified vision, I am confident that we will continue to achieve growth ahead, and nurture a highly skilled and trained staff supporting the organisation's transformational initiative.

ENHANCING LIVING SPACES

Cyclical Maintenance Works and Family Pods at Pertapis Centre for Women and Girls (PCWG)

In March this year, Pertapis in collaboration with the Ministry of Social and Family Development (MSF) started the cyclical maintenance of the building at Surin Avenue with the additional upgrading of the living facilities at level 3 dorms to become family pods.

The creation of the integrated living spaces is part of the programme on alternative care and helping children regain a sense of family – a home away from home.

The Integrated Living Space (ILS) aim to enrich the lives of each resident served, stimulate minds, incorporate fun and creativity, and enhance confidence, self-worth, health and well-being—all while in a safe environment.

The cyclical maintenance project and the creation of the ILS cost approximately \$1.2m.

Cyclical Maintenance Works at Pertapis Halfway House (PHH)

Our Pertapis Halfway House at Lorong 34 Geylang successfully underwent a major cyclical maintenance works which was completed in October 2018 at a total cost of more than \$1 million. This major works involved the repainting of the whole building, major structural repairs, electrical rewiring as well as the removal of asbestos and replacement of the roofs. The inmates now live in modern and renewed surroundings.



GRATITUDE

I would like to take this opportunity to extend my gratitude to our Management Committee members, staff and volunteers for their invaluable contribution over the years and steadfast support. Each stakeholder has played a crucial role in making Pertapis the success it is today.

Pertapis also gratefully thank the student-volunteers from the various schools, SUSS, members of the public and corporate sponsors who have tirelessly contributed to our cause.

Last but not least, I record our heartfelt appreciation to the President's Challenge, Ministry Social and Family Development (MSF), National Council of Social Services (NCSS), the Singapore Prison Service (SPS) and the Singapore Corporation of Rehabilitative Enterprises (SCORE) for providing the funds needed to sustain the services and programmes, and carry out the various upgrading initiatives to enhance our service-delivery capabilities and capacities.

I am confident that Pertapis will continue to be an excellent provider of educational and welfare services to the community.

A handwritten signature in black ink, appearing to read 'Abdul Aziz Abdul Rahman'. The signature is fluid and cursive.

Abdul Aziz Abdul Rahman

Senior Executive Director
PERTAPIS

PERTAPIS EXECUTIVE



STANDING (LEFT TO RIGHT)

Amasha Mohamed Yusof (Member), **Ja'afar Mohd Kamari** (Finance Secretary), **Abdul Samad Haron** (Assistant Finance Secretary),
Abdul Rahim Abdul Khan (Vice President I), **Hussaini Abdullah** (President), **Mohd Maser Mansor** (Secretary General),
Dr Mohamed Elmie Nekmat (Member), **Danial Khan Abdul Rahim Khan** (Internal Auditor II),
Abdul Latiff Omar (Member), **Faridah Beram** (Co-opted Member)

TIVE COMMITTEE



SITTING (LEFT TO RIGHT)

Mahmood Abdullah Bamadhaj (Member), **Nor Isman Abdul Samad** (Internal Auditor I),
Mohamed Noh Mohamed Adam (Co-opted Member), **Ahmad Ishak Ismail** (Vice President II),
Muhammad Hasyim Mohd Azmi (Member), **D'cruz Firdaus Lionel Wilfred** (Co-opted Member),
Hasnah Masnod (Co-opted Member), **Dr Muhammad Fadzli Hassan** (Member), **Mokssin Saujaji** (Member)

OUR MANAGEMENT TEAM



SITTING (LEFT TO RIGHT)

- Dr Sophian Kayat**
Head, Home Development
- Abdul Wahab Hussein**
Executive Director
- Abdul Aziz Abdul Rahman**
Senior Executive Director
- Mohd Jufri Haron**
Senior Manager, Project & Event Management

STANDING (LEFT TO RIGHT)

- Fareena Jaffar**
Senior Executive, Human Resource & Admin
- Kamsinah Sadar**
Head, Business Development
- Raudhah Osman**
Manager, Media & Marketing
- Hana Sofiah**
Corporate Affairs
- Rashidah Rashid**
Manager, Project & Event Management
- Roslinda Ramli**
Manager, Finance

HEADS OF OUR WELFARE HOMES & CENTRES

SITTING (LEFT TO RIGHT)

- Rafeah Abdul Aziz**
Senior Supervisor, Kiddy Campus Eunus
- Mohd Salleh Jetty**
Head, PERTAPIS Senior Citizen Fellowship Home (PSCFH)
- Sahnim Sokaimi**
Head, PERTAPIS Children's Home (PCH)
- Peh Beng Seng**
Head, PERTAPIS Halfway House (PHH)
- Siti Shahidah Samat**
Supervisor, Kiddy Campus Yew Tee

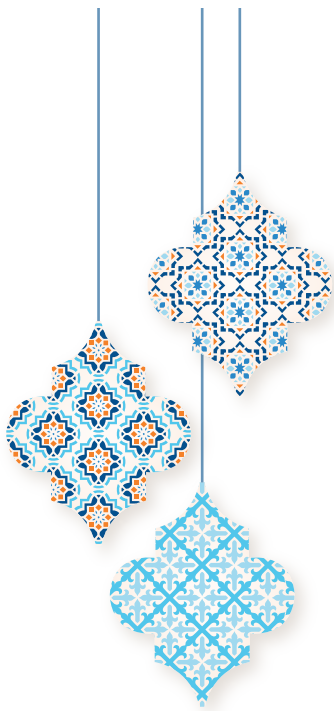
STANDING (LEFT TO RIGHT)

- Humayra Md Naser**
Deputy Head, PERTAPIS Centre for Women & Girls (PCWG)
- Nurhidah Mahmood**
Assistant Supervisor, Kiddy Campus Eunus
- Mohd Sufian Mohd Salim**
Deputy Head, PERTAPIS Halfway House (PHH)
- Rafidah Rafid**
Deputy Head, PERTAPIS Senior Citizen Fellowship Home (PSCFH)
- Nur Syazwani Mohd Rashid**
Assistant Supervisor, Kiddy Campus Yew Tee



NOT IN THE PICTURE

- Selvarangan Sasireka** - *Deputy Head, PERTAPIS Children's Home (PCH)*
- Nurul Ain Mohd Kassim** - *Head, PERTAPIS Centre for Women & Girls (PCWG)*



PERTAPIS

IS A SOCIAL SERVICE AGENCY,
A NON-RELIGIOUS & NON-PROFIT ORGANISATION SERVING OVER

8,000 

DISADVANTAGED INDIVIDUALS & FAMILIES, SPANNING ALL AGES

Our journey in serving the community began in 1960s by a group of caring youths coming together to provide community support to the families in need and now it has evolved into becoming a welfare and education service provider under the banner of PERTAPIS.

PERTAPIS exists to serve the community and make positive impact in people's lives. It was founded in 1970 and registered under the Societies Act in March 1971 and is a voluntary welfare organisation registered with the National Council of Social Services (NCSS) with an Institution of Public Character (IPC) status.

We support the Singapore Government in addressing some of the social issues in Singapore by running welfare homes which cater to the needs of residents ranging from the children-in-need, youth at-risks, ex-drugs offenders to sheltered senior citizens. The residential homes include PERTAPIS Children's Home, PERTAPIS Senior Citizens' Fellowship Home, PERTAPIS Halfway House and PERTAPIS Centre for Women and Girls.

Besides running the welfare homes, PERTAPIS also support another group of beneficiaries, that is the needy and low income families. The families are supported with monthly food ration assistance, tuition support for their schooling children, and empowerment programs for both parents and children. Its objective is to empower the marginalised and socially disadvantaged, enable them to lead dignified and independent lives.

PERTAPIS' childcare centres branded as "Kiddy Campus" are established to provide affordable and accessible quality childcare services to meet the child care needs of working parents and the developmental needs of children. We believe education is the cornerstone of a successful and fulfilling life. Kiddy Campus lays great emphasis on creating a carefully planned and well-resourced environment that is warm, welcoming and engaging because we understand that the environment plays vital role in developing a happy, confident and resourceful child.

WE AIM TO BE A MODEL SOCIAL SERVICE PROVIDER
FOR THE COMMUNITY



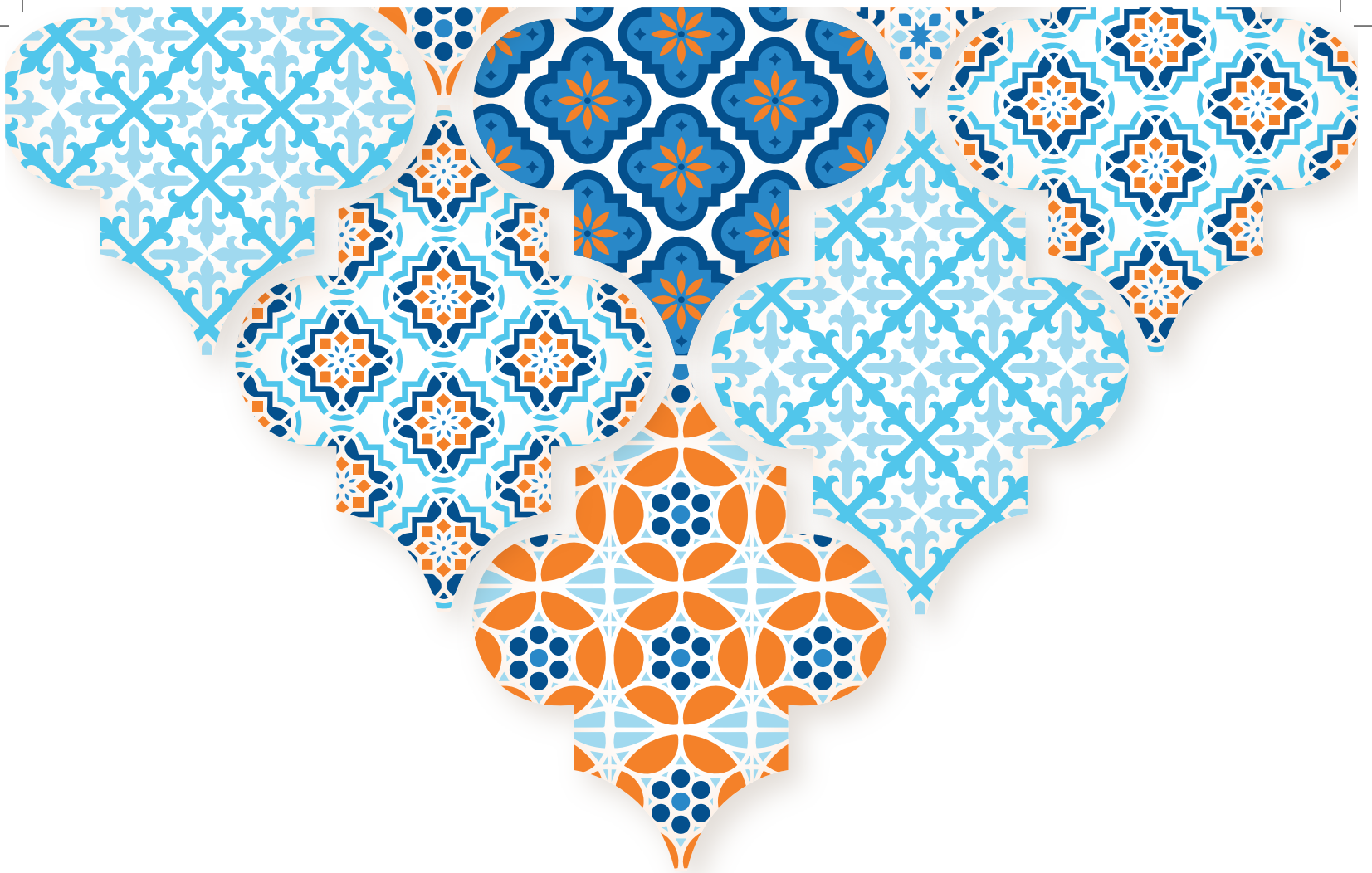
PERTAPIS WANITA WING



PERTAPIS Women's Wing is a group of volunteers who are actively involved in Pertapis fund raising and annual events. The team, led by Mdm Hasnah Masnod, is often known to lead mass exercise workout for the public. Representing the Pertapis Women's Wing, Mdm Hasnah Masnod and Mdm Faridah Beram are also Executive Members of Pertapis. Opportunities to organise events are also given to the Pertapis Women's Wing such as the Mother's Day Celebration and Hari Raya Gatherings. Proving that age is only a number, these group of women would also attend courses and workshop organised by Pertapis.

Mdm Hasnah is no stranger to Pertapis and is well known for being in high spirits when it comes to volunteerism. As the Chairman of Pertapis Women's Wing, she nurtures the spirit of giving and boosting volunteerism amongst her members.

She has been volunteering with Pertapis for almost 10 years and would encourage more to join her in doing charity work. Besides Pertapis, Mdm Hasnah is also an active member of the Malay Activity Executive Committee, Chua Chu Kang CC, organising events and activities and is the current Vice Chairperson of Chua Chu Kang Resident's Committee in Zone 1. Some of her duties includes making house visits to ensure that residents are comfortable with the common facilities and receiving feedbacks on how it can be improved. Mdm Hasnah has indeed shown exemplary qualities when it comes to giving back to the community.



WELFARE SERVICES: RESIDENTIAL AND NON-RESIDENTIAL



PTSCFH

PERTAPIS Senior Citizens Fellowship Home

RESIDENTIAL



HOMES SECTION

PERTAPIS Senior Citizens Fellowship Home has adopted the Active Aging concept into our Home programmes and environment. We believe in empowering our seniors to age in place and maintain independent living. We encourage social harmony and cohesiveness in our programmes as our seniors comes from different walks of life, regardless of race and religion. There are many platforms that our seniors can come together to interact and care for each other within the community through school and volunteer collaborations and Corporate Social Responsibility Visit intergenerational learning.

PROGRAMMES

PERTAPIS Senior Citizens Fellowship Home abides by a programme methodology that promotes holistic well-being in the different areas of our residents – Physical, Social, Spiritual, Emotional, Intellectual and Environmental.



Physiotherapy and Morning Walk Programme

Our physical programme encourage our seniors to stay active, healthy and socially engaged. Our seniors participate in their morning exercise by strolling along the neighbourhoods of Toa Payoh along with simple exercises. The greenery and environment helps our seniors practice breathing techniques and achieve calmness which impact our seniors' cognitive functioning. These programmes assist the gross motor skills of our residents, improving daily function, regaining strength and flexibility.

Horticultural Programme

Our Home garden programme is one of our highlight programmes that our seniors enjoy. The programme stimulates their senses and awakens their connection with nature and friends. Our seniors are able to enjoy the beautiful view of the fresh flowers and nutritious fruits and vegetables. Our seniors take part in garden therapy which includes tasks such as planting, pruning, weeding and watering. This is holistically beneficial for the seniors.





Music Therapy Programme

Ritmo Percussion Studio conducts music therapy programme in the Home for all residents. Different musical instruments were introduced to the residents. Residents were taught coordination by playing the music following the rhythm. The programme tackled the residents' cognitive skills to help them process their thoughts and maintain memories. Throughout the sessions, residents were able to express their emotions and skills when our trainer allowed them to produce their own music beats and rhythm.



Art Therapy Programme

Our Home engaged an Art therapist who focuses on psychosocial reminiscence activities during the sessions, allowing our seniors to be connected to the world. The therapist was advised to conduct sessions aimed at reducing their anxiety and negative feelings. The calming nature of painting, writing and other creative pursuits like musical instrument learning is a way to put aside stress and promote healthy, happy feelings within our seniors. Our seniors enjoyed the therapeutic programmes and managed to craft wonderful paintings, tile ceramic painting, tote bags and many more, Improving their self-esteem as they produce their own items.



*Retirement Living
at it's finest!*



PCH
PERTAPIS Children's Home

RESIDENTIAL

PROFILE OF HOME

Pertapis Children's Home (PCH) is one of the welfare services managed by PERTAPIS Education and Welfare Centre.

The Home was established in July 1991 as a response to appeal from the community who faced severe problems in providing care for their children then.

It was situated at Lorong 21 Geylang Road. The Home was relocated to its current premise at Kovan Road since October 1993. The Home is also gazetted as a Place of Safety under the Children and Young Persons Act (CYPA).

The Home admits children regardless of race, creed or religion who need shelter, care and protection. PCH is able to take a maximum capacity of 80 children and young persons, ranging from age 4 to 18 years old.

PCH takes a holistic approach to the provision of a safe environment and the development of children who are victims of abused, from single-parent families, parents who are drug-addicts and families in difficulties.

We believe that children, provided with a safe and nurturing environment, will learn to let go of the past hurt. Thus allowing them to develop emotional health, build moral strength and gain cognitive competence for a brighter future.

**HOPE,
NOT HURT,
SHALL MOULD THE
FUTURE
OF OUR CHILDREN**



PROGRAMMES

PERTAPIS Children's Home targets various aspects of the children's development such as Academic Excellence, Moral Education, Social Enhancement and Emotional Intelligence.

As the Home places importance in achieving the desired outcomes and providing not only the physical care but also emotional, psychological and educational support to the children, the Home runs programmes to facilitate this.

PCH provides education enhancement programmes, homework coaching and reading programmes to support their academic progress, basic Islamic teachings and values to cater to their moral education needs, performing arts and sports programmes such as The Samba Percussion program and Soccer Clinics to support their physical development and therapeutic sessions such as the ongoing Gardening program by NYJC and creative counselling sessions to develop their emotional intelligence.



KEY HIGHLIGHTS

In 2018, 74.5% of our residents obtained overall passes in their end of the year examinations, and 6 out of 8 primary 6 students passed their Primary School Leaving Examination (PSLE). PCH was able to provide maximum assistance to our residents all throughout their academic year ensuring that each resident was given the opportunity to maximise their academic ability.

PCH is privileged to have strong support and partnerships with noble organizations such as Singapore Civil Defence Force, Transcom, Special Operative Command, BCD Travel, Mendaki, RC Tanglin, Hwa Chong Institution and Raffles Institution Interact Club, who relentlessly continued on working with us to serve the children.

The Home welcomes support from individuals, corporate/organizations, schools/institutions, government agencies as well as other Social Service organizations (SSOs).

*Please keep us in your thoughts
as we have you in our hearts.*



PCWG
PERTAPIS Centre for Women & Girls

RESIDENTIAL

TO SHINE YOUR BRIGHTEST LIGHT IS TO BE WHO YOU TRULY ARE



PROFILE OF HOME

PERTAPIS Centre for Women and Girls strives to develop strong and successful women of tomorrow. We are committed to the rehabilitation and protection of young women who are in need of structure and discipline and those in need of care and in moral danger.

PCWG was established in 1990 and has more than 20 years of caring for adolescent women. PCWG was gazetted as a Place of Safety, Place of Temporary Care & Protection and Juvenile Rehabilitation Centre under the Children and Young Persons Act, Approved Institution under Probation of Offender's Act and a Place of Safety under Women's Charter. The Centre is able to accommodate up to 80 residents.

FACILITY UPGRADE

PCWG went through a spatial transformation under the Cyclical maintenance works between February to July 2019. This holistic upgrading works is granted by the Ministry of Social and Family Development (MSF). We strive to provide a conducive and a nurturing living and working environment for all residents and staff members.





DID YOU KNOW?

PCWG has a pool of talented young women especially in performing arts. As part of their holistic development, PCWG has embarked on opportunities to showcase their many talents and abilities. Eg. PCWG has partnered with the HSBC- RICE Arts Incubation programme since November 2018 to date in providing a multi-disciplinary arts programme to our residents. Art modules such as on theatre, visual arts, music and contemporary dance are exposed to the residents and are taught in house with an aim to transform the girls for the better in the aspects of resilience, social connectedness and self-esteem. Our girls are given diverse exposure, which includes, having their virgin live performance at the launch of PERTAPIS care and Counselling Unit held in March 2019 where the Guest of Honour was Mr Desmond Lee, Minister for Social and family Development and Second Minister of National Development.

PROGRAMMES

PCWG has recently embarked on a specialised service also known as the Integrated Living Space (ILS). This programme is a collaborative effort and supported by the Ministry of Social and Family Development (MSF). The ILS aims to adopt a more family-like environment targeting on youths who would eventually be independently caring for themselves, youths who are trauma-informed and youths with special needs. We are delighted to continue evolving with the changing landscape of the residential care setting and for MSF in believing in us.



“We need to reshape our own perception of how we view ourselves. We have to step up as women and take the lead.”

- Beyoncé



PHH

PERTAPIS Halfway House

RESIDENTIAL

PROFILE OF HOME

PERTAPIS Halfway House was launched in 1989 with the objective to serve the community in providing treatment and rehabilitative services to recovering ex-drug abusers. It is the largest Halfway House which has an annual caseload of 130 and a maximum capacity of 210 residents. The residents are serving their tail-end of their sentences with specific curfews in place until the completion of their official prison sentence.

Our Vision

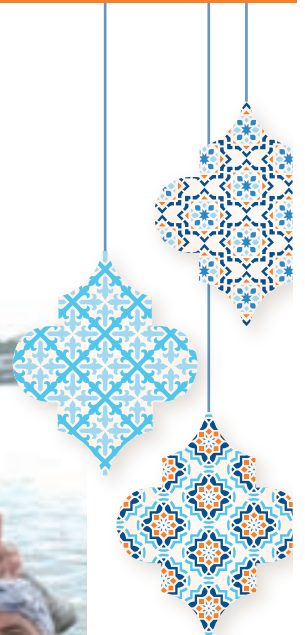
To be a model service provides in reintegration programmes

Our Mission

To provide a holistic approach in our reintegration programmes to achieve a positive lifestyle

Our Core Values

Safe place for ex-offenders,
Optimistic, Behave professionally,
Ethics, Responsible & Committed



PHASING SYSTEM

PHH is an approved institution which provides residential and rehabilitation programs to the residents through Phasing System in molding behavior towards community re-integration.

1st Phase: Residents are oriented to gain a comprehensive understanding of the Unwritten Philosophies, structure of the Halfway House and understanding the group process and also to gain knowledge related to the focus of the rehabilitation programme. This is also known as the Induction Phase which lasts for a period of 1 month.

2nd Phase: Enable residents to enter into Treatment Phase. It is a continuity of the 1st Phase and residents must be able to use the tools of the house appropriately to apply both intra and interpersonal skills.



3rd Phase: Residents enter into Employment Phase, where they must go out and be productive to the society. This constitutes half of the residents' stay in the Halfway House.

4th Phase: Residents exit from the program and the Halfway House will continue to provide a platform for recovery and interaction.

NEW SPICE UP (NSU) PROGRAMME

During the residents' stay in the house, especially in the first half, residents go through a series of Life Skills, Developmental and Family Integration activities to achieve objective of improving self-worth, rebuilding bonds with family and integrating into society positively. We hope to improve the recidivism rate through NSU programs.

NSU programmes include Dragonboat training and competitions, Kayaking camps with families and volunteers, Futsal competitions, tie-ups with corporates including ACRONIS to provide computer, digital lessons etc.

As part of our endeavors to continually improve our rehabilitative services, we have set a target that 90% of Induction phase residents must go through an activity that improves their personal skills and 80% of Treatment phase residents to go through a family reintegration activity.

SOCIAL ENTERPRISES - PERTAPIS MOVERS & DIGIART

PERTAPIS Movers employs the residents to carry out a transportation and logistics business. The enterprise serves as a platform for work therapy for the residents.

PHH also received funding from President's Challenge Empowering Life Fund (ELF) to sponsor residents to take up driving classes so they can be equipped with life skills for their future employment.

PHH also has another social enterprise, DigiArt, where staff teach residents how to design basic posters and logos as a form of skill therapy for them. DigiArt is also funded by President's Challenge 2017.

Apart from NSU and Social Enterprise activities, residents follow an inhouse program, including edifying their spiritual life, work therapy, counselling sessions and SOUL program. These programs are meant to kick-start a daily routine for the residents to follow and adhere to - inculcating self-discipline and responsibility in them.

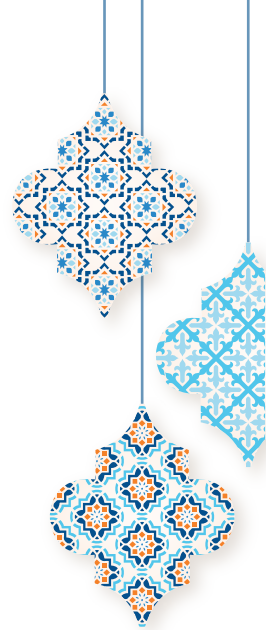
"You have to be at your strongest when you're feeling at your weakest."



TAJ

PERTAPIS Welfare Beneficiaries

NON-RESIDENTIAL



Charity sees the need, not the cause

The Pertapis Welfare Beneficiaries or Tabung Amal Jariah (TAJ) provides welfare assistance to the poor, needy and the lower income community. The diverse profiles of these beneficiaries' ranges from needy single parents to senior citizens whose children do not provide financial support. Presently, we have 470 welfare recipient who require family community support services to promote positive education and transitions especially for their school-going children.

MONTHLY FOOD RATION EXERCISES



Beneficiaries queuing up to collect their food ration.



Our welfare officer checking their name before handing out the food ration.



Food and drinks are served to beneficiaries while waiting.



Donated items from the public are displayed for them to choose from.

TAJ COMMUNITY PROJECT

HOMES

With the help of volunteers from various schools, organisations and self-help groups, TAJ was able to assist with their house spring cleaning. The experience proved valuable as the volunteers gained awareness on the day-to-day realities of the beneficiaries.



CHILDREN

A joint effort with We Care Community Services and Singapore University of Social Sciences, weekly tuition classes are conducted by SUSS students for some 50 students. Besides academic support, recreational outings were organised during the school holidays for the children to enjoy with their friends and family members. In 2018, 2 TAJ children were awarded a scholarship by Decision Science and underwent a 6 month intensive training at Da Vinci Innovation Labs. Through this course, they learnt computational thinking and coding in Python using robots as a platform.



PARENTS

Empowerment workshops and talks were organized for parents to assist them to be financially independent and in turn become contributors to the Community. In 2018, parents were registered for a Workplace Literacy and Numeracy (WPLN) course with Mendaki Sense which enable them to register for courses which require certain qualifications. In addition, they are also given the opportunity to attend weekly Moral Education classes for them to seek knowledge. TAJ aims to continue to encourage more parents to participate in the activities lined up for them in hopes to motivate them to do better.

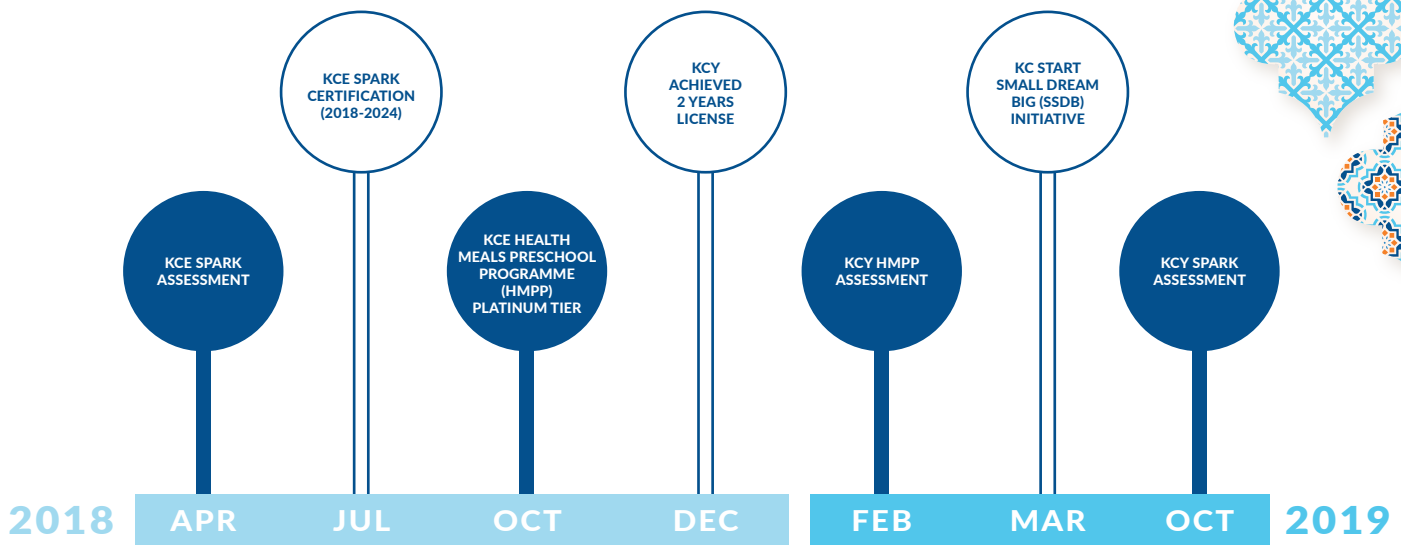




KIDDY Campus

Early Childhood Education Services

NON-RESIDENTIAL



HIGHLIGHTS

We are pleased to report that KIDDY Campus has achieved various milestones for the financial year ending March 2019.

In particular, KIDDY Campus Eunost successfully attained SPARK accreditation in July 2018 – an achievement that is a testament to the quality of care and education that is provided by our centre. The accreditation is valid for 6 years and we expect the centre to retain its certification in 2024.

KIDDY Campus Yew Tee will apply for SPARK in September 2019 and assessment is expected in November 2019. As the SPARK coaching scheme by ECDA has been phased out, the team from KIDDY Campus Eunost is lending their support through regular sharing sessions, centre visits and documentation reviews. We wish KIDDY Campus Yew Tee all the best!

“Children are the world’s most valuable resource and its best hope for the future.”

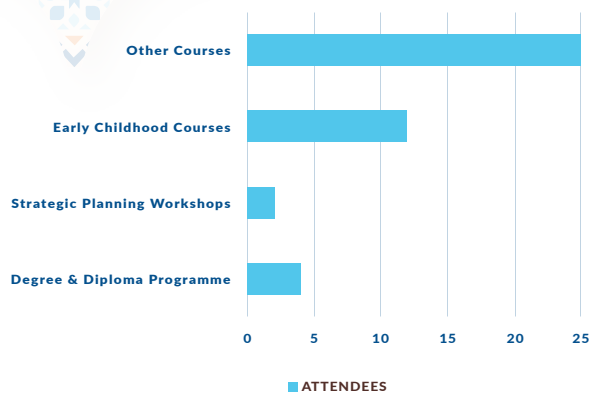
- John F. Kennedy



PROFESSIONAL DEVELOPMENT

With competing demand for early childhood professionals, we recognize the need to support our staff's professional development. Our KIDDY Campus staff are encouraged to continuously upgrade themselves with courses ranging from fundamental requirements for Child First Aid to Degree programmes. We are proud to report that all 25 staff at KIDDY Campus have completed a minimum of 20hrs of training for the financial year. The range of training topics are as follows:

COURSES ATTENDED



MOVING AHEAD

While we are unable to obtain an additional bay to set up infant care at KIDDY Campus Eunos, we are positive to note that the demand for kindergarten levels remain strong as MOE Kindergartens have yet to be opened in the Eunos neighbourhood. On the other hand, we are hopeful that we can set up our first infant care at Yew Tee.



We also look forward to improving our centre premises with the upcoming cyclical maintenance scheduled for Quarter 2 in 2020.



PCCU

PERTAPIS Counselling & Care Unit

NON-RESIDENTIAL



Official launch of PCCU with final jigsaw piece placed by Minister Desmond Lee and his initial on the plaque.



Residents from PERTAPIS Halfway House performing to a 300-strong crowd

PERTAPIS Counselling & Care Unit (PCCU) was officially launched on 23rd March 2019 by Minister Desmond Lee during the PCCU Conference: Hope Beyond Challenges. The development of the unit was made possible thanks to the President's Challenge.



Outdoor workshop on self care techniques



Preparatory Workshop on Children in Residential Care (CRC) Training

Moving forward PCCU aims to support 2 important demographics as we face an ageing population that is heavily reliant on the working population:

The sandwiched generation who are facing a stressful time juggling between caring for their minor children and elderly parents

The teenagers/youth who are facing a confusing time and whose age group forms the largest demographic who are committing suicide

Further, PCCU aims to be a training and support unit for PERTAPIS' in-house social workers and care staff through:

Individual and group supervision

Preparatory workshops for examinable core training courses

Training sessions covering topics from self care to best practices of SOP

Practicum placements in partnership with tertiary institutions

ANNUAL EVENTS

CARE & SHARE - 6 MAY 2018

The annual Care & Share event was held at Joo Chiat Complex where non-residential beneficiaries received rations and alms from MP for Tampines GRC, Ms Cheng Li Hui.



IFTAR - 6 JUNE 2018

Over 800 underprivileged families and senior citizens received alms (zakat) from the Guest of Honour, President of The Republic of Singapore, Mdm Halimah Yacob during Pertapis's Annual Iftar held at Pertapis Halfway House. The number of recipients charted a 33% increase from the previous year.

Various groups of volunteers from organisations such as CARE Singapore, Singapore Civil Defence Force (SCDF) and Singapore University of Social Sciences (SUSS) provided their assistance in ensuring the event ran smoothly and seamlessly.

KORBAN DISTRIBUTION - 1 SEPT 2018

The annual Qurban distribution held at Pertapis Halfway House was graced by the presence of Member of Parliament for Bishan-Toa Payoh GRC, Mr Saktiandi Supaat who helped distribute the meat to those who participated in the sacrificial ritual, their families as well as TAJ beneficiaries.





CHARITY GOLF & DINNER - 30 OCT 2018

More than half a million dollars were raised during Pertapis's Swing for Hope 2018. The amount will go towards funding Pertapis's educational expenses, the welfare homes as well as to support the underprivileged families and beneficiaries through various programmes and services.

The success of the event was attributed to the continuous support from various organisations such as Second Chance Holdings, Lee Foundation, New Creation Church, Far East Organisation, OKP Holdings, Sheng Siong, 800 Super Holdings and Bengawan Solo among others.

Gracing the event as Guest of Honour was, Minister In Charge of Muslim Affairs and Minister for the Environment and Water Resources, Mr Masagos Zulkifli, who is also the Patron to Pertapis.



WALKATHON - 27 JAN 2019

More than 500 participants gathered at Woodlands Waterfront for the annual Walkathon. The event started off with the Great Singapore Workout led by trainers from the Health Promotion Board, followed by a mass walk around the park.



RINGKASAN LAPORAN TAHUNAN PERTAPIS 2018/19

RUMAH PERALIHAN PERTAPIS

Rumah Peralihan PERTAPIS menyediakan khidmat perlindungan bagi mereka yang pernah terjebak dengan isu penyalahgunaan dadah dan berazam untuk kembali ke pangkuan masyarakat. Rumah peralihan ini bertujuan untuk menyediakan pelbagai program pemulihan yang berkesan bagi bekas pesalah menerusi Program Modaliti Terapeutik Masyarakat.

1. PERTAPIS Movers – program ini dilancarkan pada 30 Jun 2012 sebagai salah satu terapi pekerjaan bagi para penghuni rumah peralihan tersebut.
2. Digiart – program seni reka ini diadakan bagi melengkapi para penghuni dengan kemahiran me-reka poster dan lain-lain, sebahagian sebahagian dari terapi kemahiran.

RUMAH KANAK-KANAK PERTAPIS

Rumah Kanak-Kanak PERTAPIS merupakan rumah tumpangan yang diwartakan oleh Kementerian Pembangunan Sosial dan Keluarga (Ministry of Social and Family Development) bagi menempatkan kanak-kanak yang kurang bernasib baik. Mereka tergolong dari kanak-kanak yang dirujuk oleh pihak kementerian, agensi-agensinya berdaftar termasuk, sekolah, pusat khidmat keluarga dan Mahkamah Belia.

Pada 2018, 74.5% daripada penghuni rumah tersebut telah lulus dalam peperiksaan akhir tahun, manakala 6 dari 8 penghuni Darjah 6 pula lulus dalam Peperiksaan Tamat Sekolah Rendah (PSLE).

RUMAH WARGA TUA PERTAPIS

Rumah Warga Tua PERTAPIS telah menyesuaikan Konsep Penuaan Aktif ke dalam program-program serta sekitaran rumah tumpangan tersebut. Warga tua diperkasa dengan kemahiran-kemahiran yang diperlukan bagi mengekalkan kehidupan secara berdikari.

Program-program yang dijalankan bertujuan untuk menggalak kesejahteraan menyeluruh dalam pelbagai aspek termasuk fizikal, sosial, kerohanian, intelek dan sekitaran.

PUSAT WANITA DAN GADIS REMAJA PERTAPIS

Pusat Wanita dan Gadis Remaja PERTAPIS telah menjalani kerja-kerja naik taraf di bawah Penyelenggaraan Berkirar pada Februari 2019. Kerja-kerja naik taraf yang menyeluruh itu diluluskan oleh Kementerian Pembangunan Pembangunan Sosial dan Keluarga (MSF), bagi menyediakan sekitaran kehidupan yang lebih kondusif.

Pusat berkenaan juga telah menjalankan satu perkhidmatan khusus yang dikenali sebagai Ruang Kehidupan Bersepadu, iaitu usahasama yang disokong oleh Kementerian Pembangunan Pembangunan Sosial dan Keluarga (MSF).

KIDDY CAMPUS

KIDDY Campus di Eunost telah Berjaya mencapai pengiktirafan SPARK pada Julai 2018, iaitu satu pencapaian yang mencerminkan mutu jagaan dan pendidikan yang disediakan oleh pusat tersebut.

KIDDY Campus di Yew Tee pula akan membuat pendaftaran bagi SPARK pada September 2019 dan proses penilaian dijangka selesai pada November 2019.

TABUNG AMAL JARIAH (TAJ)

Unit Tabung Amal Jariah (TAJ) PERTAPIS dilancarkan pada 1984, bertujuan untuk mengagihkan bantuan makanan bulanan bagi golongan kurang bernasib baik. Khidmat tersebut dijalankan menerusi sumbangan ikhlas para individu dan pertubuhan korporat.

Sekitar 450 penerima bantuan yang berdaftar di bawah program ini menerima bantuan makanan bulanan termasuk barangan asas seperti beras, gula, susu sejat, minyak masak dan lain-lain.

ACKNOWLEDGEMENTS



Pertapis Education & Welfare Centre

[UEN. S71SS0014H]

[A Society registered under the Societies Act
(Chapter 311) in the Republic of Singapore]

AUDITED FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

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Suhaimi Salleh & Associates

[UEN. S88PF0247L]

Public Accountants and
Chartered Accountants of Singapore

71 Ubi Crescent
Excalibur Centre #08-01
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STATEMENT BY THE EXECUTIVE COMMITTEE

In the opinion of the Executive Committee, the accompanying financial statements are drawn up so as to present fairly, in all material respects, the state of affairs of the Pertapis Education & Welfare Centre (the "Society") as at 31 March 2019, and the financial results, changes in funds and cash flows of the Society for the financial year then ended.

At the date of this statement, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they fall due.

The Executive Committee, comprising the following, authorised the issue of these financial statements on


06 SEP 2019

President	Hussaini Abdullah
Vice President I:	Abdul Rahim Abdul Khan
Vice President II:	Ahmad Ishak Ismail
Secretary-General	Mohd Maser Mansor
Finance Secretary	Ja'afar Mohd Kamari
Committee Member	Mahmood Abdullah Bamadhaj
Committee Member	Mokssin Saujaji
Committee Member	Amasha Mohamed Yusof
Committee Member	Abdul Samad Haron
Committee Member	Abdul Latiff Omar
Committee Member	Dr. Muhammad Fadzli Hassan
Committee Member	Muhd Hasyim Mohd Azmi
Committee Member	Dr. Mohamed Elmie Nekmat

For and on behalf of the Executive Committee,



Hussaini Abdullah
President



Mohd Maser Mansor
Secretary-General



Ja'afar Mohd Kamari
Finance Secretary

Singapore, **06 SEP 2019**

Suhaimi Salleh & Associates

Public Accountants and
Chartered Accountants of Singapore

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Independent auditor's report to the members of:

Pertapis Education & Welfare Centre
[UEN. S71SS0014H]
[Registered under the Societies Act (Chapter 311)
in the Republic of Singapore]

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Pertapis Education & Welfare Centre (the "Society"), which comprise the statement of financial position of the Society as at 31 March 2019, and the statement of financial activities, statement of changes in funds and statement of cash flows of the Society for the financial year ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act, Chapter 311 (the "Societies Act"), the Charities Act, Chapter 37 and other relevant regulations (the "Charities Act and Regulations") and Charities Accounting Standard in Singapore ("CAS") so as to present fairly, in all material respects, the state of affairs of the Society as at 31 March 2019, and of the financial results, changes in funds and cash flows of the Society for the financial year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority ("ACRA") Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities ("ACRA Code") together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the Statement by the Executive Committee but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

Suhaimi Salleh & Associates

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(CONT'D)

Independent auditor's report to the members of:

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Other Information (Cont'd)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Executive Committee and Those Charged with Governance for the Financial Statements

Executive Committee is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Act, the Charities Act and Regulations and CAS, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

In preparing the financial statements, Executive Committee is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

**Suhaimi Salleh &
Associates**
Public Accountants and
Chartered Accountants of Singapore

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(CONT'D)

Independent auditor's report to the members of:

Pertapis Education & Welfare Centre
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Auditor's Responsibilities for the Audit of the Financial Statements (Cont'd)

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion,

- (a) the accounting and other records required to be kept by the Society have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations; and
- (b) the fundraising appeals held during the financial year ended 31 March 2019 have been carried out in accordance with Regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund raising appeals.

**Suhaimi Salleh &
Associates**

Public Accountants and
Chartered Accountants of Singapore

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(CONT'D)

Independent auditor's report to the members of:

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Report on Other Legal and Regulatory Requirements (Cont'd)

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- (a) the Society has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Society has not complied with the requirements of Regulation 15 of the Charities (Institutions of a Public Character) Regulations.



Suhaimi Salleh & Associates
Public Accountants and
Chartered Accountants

Singapore, **06 SEP 2019**

Partner-in-charge: Soo Hon Weng
PAB No.: 01089

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019 (CONT'D)**

	Note	2019		2018		Total funds S\$
		Unrestricted funds S\$	Restricted funds S\$ (Note 13)	Unrestricted funds S\$	Restricted funds S\$ (Note 13)	
LESS: EXPENDITURES (CONT'D)						
Governance and other administrative costs (Cont'd)						
Balance brought forward		726,534	912,272	835,530	818,190	1,653,720
Rental of premises		193,094	0	193,244	0	193,244
Salaries and related costs		1,037,433	43,000	1,059,546	39,729	1,099,275
Staff employer CPF and SDL		143,545	0	155,726	0	155,726
Staff medical expenses		1,266	0	638	0	638
Staff welfare		53,583	0	43,114	0	43,114
Staff training		17,180	8,567	12,000	0	12,000
Subscriptions		950	0	140	0	140
Transport		5,646	7,104	4,548	24	4,572
Utilities		23,720	0	23,284	0	23,284
		<u>2,202,951</u>	<u>970,943</u>	<u>2,327,770</u>	<u>857,943</u>	<u>3,185,713</u>
Total expenditure		<u>3,554,607</u>	<u>8,816,968</u>	<u>3,789,580</u>	<u>8,204,756</u>	<u>11,994,336</u>
Net income for the financial year		<u>1,272,469</u>	<u>929,470</u>	<u>677,474</u>	<u>3,516,925</u>	<u>4,194,399</u>

The accompanying notes form an integral part of these financial statements.

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2019

	Note	2019 S\$	2018 S\$
ASSETS			
Current assets			
Cash and bank balances	7	13,883,160	12,430,774
Fees and other receivables	8	<u>715,165</u>	<u>296,242</u>
		<u>14,598,325</u>	<u>12,727,016</u>
Non-current assets			
Investment properties	9	4,608,762	4,608,762
Property, plant and equipment	10	<u>3,115,442</u>	<u>2,281,232</u>
		<u>7,724,204</u>	<u>6,889,994</u>
Total assets		<u>22,322,529</u>	<u>19,617,010</u>
LIABILITIES			
Current liability			
Other payables	11	<u>1,340,199</u>	<u>836,619</u>
Total liability		<u>1,340,199</u>	<u>836,619</u>
NET ASSETS		<u>20,982,330</u>	<u>18,780,391</u>
FUNDS			
Unrestricted funds	12	16,035,110	14,750,020
Restricted funds	13	<u>4,947,220</u>	<u>4,030,371</u>
TOTAL FUNDS		<u>20,982,330</u>	<u>18,780,391</u>

The accompanying notes form an integral part of these financial statements.

**STATEMENT OF CHANGES IN FUNDS
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

	Note	At beginning of financial year S\$	Net income / (expenditure) for the year S\$	Transfer of funds (Note 14) S\$	At end of financial year S\$
2019					
Unrestricted funds					
General fund	12	15,341,185	1,351,235	(12,735)	16,679,685
Childcare fund	12	(591,165)	(78,766)	25,356	(644,575)
		<u>14,750,020</u>	<u>1,272,469</u>	<u>12,621</u>	<u>16,035,110</u>
Restricted funds					
Designated Capital Grant fund	13	1,937,119	(654,882)	229,489	1,511,726
Community Silver Trust fund	13	48,856	165,749	0	214,605
Care & Share Grant fund	13	672,822	(102,804)	(334,585)	235,433
HR & Corporate Development fund	13	(12,735)	0	12,735	0
The Rising Star Project Grant fund	13	2,730	10,000	0	12,730
Yellow Ribbon Grant fund	13	27,000	2,700	0	29,700
President Challenge fund	13	0	64,175	0	64,175
Welfare Trust and Zakat fund	13	322,931	310,448	0	633,379
Women and Girls Home fund	13	7,766	155,943	14,629	178,338
Halfway House fund	13	2,034,670	1,071,159	37,784	3,143,613
Children Home fund	13	(55,726)	57,916	24,239	26,429
Senior Citizen Fellowship Home fund	13	(955,062)	(150,934)	3,088	(1,102,908)
		<u>4,030,371</u>	<u>929,470</u>	<u>(12,621)</u>	<u>4,947,220</u>
TOTAL FUNDS		<u>18,780,391</u>	<u>2,201,939</u>	<u>0</u>	<u>20,982,330</u>

**STATEMENT OF CHANGES IN FUNDS
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019 (CONT'D)**

	Note	At beginning of financial year S\$	Net income / (expenditure) for the year S\$	Transfer of funds (Note 14) S\$	At end of financial year S\$
2018					
Unrestricted funds					
General fund	12	14,156,104	924,995	260,086	15,341,185
Childcare fund	12	(358,234)	(247,521)	14,590	(591,165)
		<u>13,797,870</u>	<u>677,474</u>	<u>274,676</u>	<u>14,750,020</u>
Restricted funds					
Designated Capital Grant fund	13	774,363	(489,725)	1,652,481	1,937,119
Community Silver Trust fund	13	20,718	28,138	0	48,856
Care & Share Grant fund	13	(22,279)	1,185,000	(489,899)	672,822
HR & Corporate Development fund	13	885	205,260	(218,880)	(12,735)
The Rising Star Project Grant fund	13	31,261	(28,531)	0	2,730
Yellow Ribbon Grant fund	13	6,750	20,250	0	27,000
President Challenge fund	13	9,577	50,000	(59,577)	0
Welfare Trust and Zakat fund	13	539,235	(253,950)	37,646	322,931
Women and Girls Home fund	13	(79,933)	49,269	38,430	7,766
Halfway House fund	13	704,637	1,368,872	(38,839)	2,034,670
Children Home fund	13	(186,915)	1,334,205	(1,203,016)	(55,726)
Senior Citizen Fellowship Home fund	13	(1,010,177)	48,137	6,978	(955,062)
		<u>788,122</u>	<u>3,516,925</u>	<u>(274,676)</u>	<u>4,030,371</u>
TOTAL FUNDS		<u>14,585,992</u>	<u>4,194,399</u>	<u>0</u>	<u>18,780,391</u>

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

	Note	2019 S\$	2018 S\$
Cash flows from operating activities			
Net income for the financial year		2,201,939	4,194,399
Adjustments for:			
- Depreciation of property, plant and equipment	10	732,511	700,608
- Depreciation of investment properties	9	0	63,238
- Property, plant and equipment written off	10	110,030	0
- Loss on disposal of property, plant and equipment	10	0	300
- Interest income		(48,577)	(48,208)
Operating cash flow before working capital changes		<u>2,995,903</u>	<u>4,910,337</u>
Changes in operating assets and liabilities:			
- Other receivables		(418,923)	649,811
- Other payables		503,580	28,749
Cash generated from operating activities		<u>3,080,560</u>	<u>5,588,897</u>
Interest received		48,577	48,208
Net cash generated from operating activities		<u><u>3,129,137</u></u>	<u><u>5,637,105</u></u>
Cash flows from investing activities			
Increased in fixed deposits pledged		(2,543)	(1,142)
Payment for purchase of investment properties	9	0	(1,636,000)
Payment for cyclical maintenance - renovations		0	(22,773)
Purchase of property, plant and equipment	10	(1,676,751)	(1,194,952)
Net cash used in investing activities		<u><u>(1,679,294)</u></u>	<u><u>(2,854,867)</u></u>
Net increase in cash and cash equivalents		1,449,843	2,782,238
Cash and cash equivalents at beginning of financial year		<u>12,201,708</u>	<u>9,419,470</u>
Cash and cash equivalents at end of financial year	7	<u><u>13,651,551</u></u>	<u><u>12,201,708</u></u>

The accompanying notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General information

Pertapis Education & Welfare Centre (the "Society") was registered on 15 March 1971 under the Societies Act, Chapter 311 and is a charity registered under the Charities Act, Chapter 37 since 17 February 1984.

The Society's has been accorded the Institutions of a Public Character ("IPC") status until 31 December 2019.

The principal activities of the Society are to engage in self-help projects for the betterment of the community welfare in Singapore.

The Society's registered office and principal place of business is located at Blk 1 Joo Chiat Road, #04-1001 Joo Chiat Complex, Singapore 420001.

The Society is comprised of four (4) welfare centres and one (1) education centre as follows:

Welfare centres

1. Pertapis Children's Home
2. Pertapis Centre for Women and Girls
3. Pertapis Halfway House
4. Pertapis Senior Citizens' Fellowship Home

Education centres

1. Pertapis Childcare Centres

2. Significant accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Charities Accounting Standard ("CAS") and the disclosure requirements of the Societies Act and the Charities Act, Chapter 37. The financial statements have been prepared under the historical cost convention except as disclosed in the accounting policies below.

The financial statements are presented in Singapore Dollar ("S\$"), which is the Society's functional currency.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

2.2 Income recognition

Income is recognised to the extent that it is probable that the economic benefits will flow to the Society and the revenue can be reliably measured, regardless of when the payment is made. Income is measured at the fair value of consideration received or receivable, taking into account contractually defined terms of payment.

2. Significant accounting policies (Cont'd)

2.2 Income recognition (Cont'd)

2.2.1 Cash donations

Cash donations which are still in collection containers at public and other premises or are in transit to the Society are not recognised as income until they have been received by the Society. Donations are recognised on a receipt basis. No value is ascribed to volunteer services, donated services, assets donated for continuing use or similar donations-in-kind, unless the benefit to the Society is reasonably quantifiable and measurable in which case an equivalent amount is recorded in expenditure, or capitalised as appropriate.

2.2.2 Donations-in-kind

Donations-in-kind received for continuing use are capitalised and included in the statement of financial position at a reasonable estimate or in the event that it is not practicable to do so, a nominal value of S\$1 is assigned to capitalise the useable assets.

Items received which are donated for resale, distribution or consumption are not recorded when received as it is usually not practical to ascertain the value of the items involved.

2.2.3 Grants and donations

The recognition of a promised grant or donation is evidence of entitlement which normally exists when the grant is formally expressed in writing. Where the entitlement is demonstrable, and no conditions are attached, such promises are recognised as income once the criteria of certainty and measurability are met. When conditions are attached, they must be fulfilled before the Society has unconditional entitlement to the income. Income is deferred as a liability where uncertainty exists as to whether the Society can meet the conditions and is recognised as income when there is sufficient evidence that the conditions imposed can be met.

2.2.4 Allocation of Zakat and income from fund-raising projects

Allocation of Zakat and income from fund-raising projects are taken up in the financial statements as income on receipt basis.

2.2.5 School fees

School fees are recognised over the school term.

2.2.6 Registration fees

Registration fees are recognised when received.

2.2.7 Sales of books

Revenue from the sale of books is recognised when the significant risks and rewards of ownership of the goods to the customer. Revenue is not recognised to the extent where there are significant uncertainties regarding recovery of the consideration due, associated costs or the possible return of goods.

2. Significant accounting policies (Cont'd)

2.2 Income recognition (Cont'd)

2.2.8 Rental income

Rental income arising from operating leases on investment property is accounted for on a straight-line basis over the lease term.

2.2.9 Other income

Other income is recognised when received.

2.3 Expenditure recognition

All expenditures are accounted for on accrual basis, aggregated under the respective areas. Direct costs are attributed to the activity where possible. Where costs are not wholly attributable to an activity, they are apportioned on a basis consistent with the use of resources.

2.3.1 Cost of generating funds

Cost of generating funds comprises all directly attributable costs incurred in the generating voluntary income and fundraising activities. These costs include costs related to constitutional and statutory requirements and an apportionment of overhead and shared costs.

2.3.2 Cost of charitable activities

Cost of charitable activities comprises all costs incurred in the pursuit of the charitable objects of the Society. Those costs, where not wholly attributable, are apportioned between the categories of charitable expenditure. The total costs of charitable activities are apportionment of overhead and shared costs.

2.3.3 Governance and administrative costs

Governance costs include the cost of governance arrangement, which related to the general running of the Society, providing governance infrastructure and ensuring public accountability. These costs include costs related to constitutional and statutory requirements and an apportionment of overhead and shared costs.

2.4 Investment properties

Investment properties are properties held either to earn rental income or for capital appreciation or both. Investment properties are measured initially at cost, including transaction costs. The carrying amount includes the cost of replacing part of an existing investment property at time that cost is incurred if the recognition criteria are met and excludes the costs of day-to-day servicing of an investment property. Subsequent to initial recognition, investment properties are stated at cost less accumulated depreciation and impairment loss, if any.

An investment property is derecognised when either it has been disposed of or when the investment property is permanently withdrawn from use and no future economic benefit is expected from its disposal. Any gain or loss arising on the retirement or disposal of an investment property is recognised in the statement of financial activities in the financial year of retirement or disposal.

2. Significant accounting policies (Cont'd)

2.4 Investment properties (Cont'd)

Freehold properties have an unlimited useful life and therefore is not depreciated.

The estimated useful lives, residual values and depreciation method of the investment properties are reviewed at each year-end, with the effect of any changes in estimate accounted for on a prospective basis.

Transfers are made to or from investment property only when there is a change in use. For a transfer from investment property to owner occupied property, the deemed cost for subsequent accounting is the carrying value at the date of change in use. For a transfer from owner occupied property to investment property, the property is accounted for in accordance with the accounting policy for fixed assets as set out in Note 2.5 up to the date of the change in use.

2.5 Property, plant and equipment

All items of property, plant and equipment are initially recorded at cost. Subsequent to recognition, property, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses. The cost of property, plant and equipment includes its purchase price and any costs directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Dismantlement, removal or restoration costs are included as part of the cost of property, plant and equipment if the obligation for dismantlement, removal or restoration is incurred as a consequence of acquiring or using the property, plant and equipment.

Depreciation is calculated using the straight-line method to allocate depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	Useful lives
Computers	3 years
Furniture and fittings	5 years
Gymnastics equipment	5 years
Office equipment	5 years
Motor vehicles	5 years
Renovation	5 years

The carrying values of property, plant and equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

The useful lives, residual values and depreciation method are reviewed at the end of each reporting period, and adjusted prospectively, if appropriate.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss on de-recognition of the asset is included in statement of financial activities in the year the asset is derecognised.

Fully depreciated assets still in use are retained in the financial statements.

2. Significant accounting policies (Cont'd)

2.6 Impairment of non-financial assets

Non-financial assets are reviewed for impairment whenever there is any indication that these assets may be impaired. If any such indication exists, the recoverable amount (i.e. the higher of the fair value less cost to sell and value in use) of the assets is estimated to determine the amount of impairment loss.

For the purpose of impairment testing of the assets, recoverable amount is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. If this is the case, recoverable amount is determined for the cash-generating unit (CGU) to which the asset belongs.

If the recoverable amount of the asset (or CGU) is estimated to be less than its carrying amount, the carrying amount of the asset (or CGU) is reduced to its recoverable amount. The impairment loss is recognised in the statement of financial activities.

An impairment loss for an asset is reversed if, there has been a change in the estimates used to determine the assets' recoverable amount since the last impairment loss was recognised. The carrying amount of an asset is increased to its revised recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of impairment loss for an asset is recognised in the statement of financial activities.

2.7 Financial assets

2.7.1 Recognition and measurement

Receivables, excluding prepayments, are initially recognised at their transaction price, excluding transaction costs, if any. Transaction costs are recognised as expenditure in the statement of financial activities as incurred. Prepayments are initially recognised at the amount paid in advance for the economic resources expected to be received in the future.

Receivables in financial assets are subsequently measured at cost less accumulated impairment losses.

2.7.2 Derecognition

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Society has transferred substantially all risks and rewards of ownership.

2.7.3 Impairment

The Society assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

2. Significant accounting policies (Cont'd)

2.7 Financial assets (Cont'd)

2.7.3 Impairment (Cont'd)

An allowance for impairment of other receivables is recognised when there is objective evidence that the Society will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments are considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. The amount of the allowance for impairment is recognised in the statement of financial activities within "Cost of generating funds", "Cost of charitable activities" and "Governance and other administrative costs".

Subsequently, if the amount of an impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss will be reversed. The reversal will not result in any carrying amount of the financial asset (net of any allowance account) that exceeds what the carrying amount would have been had the impairment not previously been recognised. The amount of reversal is recognised in the statement of financial activities.

2.8 Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits with financial institutions that are subject to an insignificant risk of changes in value.

2.9 Financial liabilities

Financial liabilities are recognised when the Society becomes a party to the contractual agreements of the instrument and are classified according to the substance of the contractual arrangements entered into. All interest related charges are recognised in the statement of financial activities. Financial liabilities includes "Other payables".

Financial liabilities are derecognised when the obligations under the liability are discharged, cancelled or expired. When existing financial liabilities are replaced by another from the same lender on substantially different terms of an existing liability or are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in respective carrying amounts is recognised in the statement of financial activities.

2.10 Other payables

Other payables, excluding accruals, are recognised at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs will be recognised as expenditure in the statement of financial activities as incurred. Accruals are recognised at the best estimate of the amount payable.

2.11 Provisions for other liabilities and charges

Provisions for other liabilities and charges are recognised when the Society has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

2. Significant accounting policies (Cont'd)

2.12 Leases

2.12.1 As lessor

The Society leases out the investment property under operating leases to non-related parties.

Leases of an investment property where the Society retains substantially all risks and rewards incidental to ownership is classified as operating leases. Initial direct costs incurred by the Society in negotiating and arranging operating leases are added to the carrying amount of the leased assets and recognised as an expense in the statement of financial activities over the lease term on the same basis as the rental income.

The accounting policy for rental income is set out in Note 2.2.8.

2.12.2 As lessee

Finance leases which transfer to the Society substantially all the risks and rewards incidental to ownership of the leased item, are capitalised at the inception of the lease at the fair value of the leased asset or, if lower, at the present value of the minimum lease payments. Any initial direct costs are also added to the amount capitalised. Lease payments are apportioned between the finance charges and reduction of the lease liability so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are charged to statement of financial activities. Contingent rents, if any, are charged as expenses in the periods in which they are incurred.

Capitalised leased assets are depreciated over the shorter of the estimated useful life of the asset and the lease term, if there is no reasonable certainty that the Society will obtain ownership by the end of the lease term.

Operating lease payments are recognised as an expense in profit or loss on a straight-line basis over the lease term. The aggregate benefit of incentives provided by the lessor is recognised as a reduction of rental expense over the lease term on a straight-line basis.

2.13 Employee compensation

2.13.1 Defined contribution plans

The Society makes contributions to the Central Provident Fund scheme in Singapore, a defined contribution pension scheme. Contributions to defined contribution pension schemes are recognised as an expense in the period in which the related service is performed.

2.13.2 Short-term employee benefits

Short-term employee benefit obligations are measured on an undiscounted basis and are expensed as the related service is provided. A liability is recognised for the amount expected to be paid if the Society has a present legal or constructive obligation to pay this amount as a result of past service provided by the employee, and the obligation can be estimated reliably.

2. Significant accounting policies (Cont'd)

2.14 Funds

Restricted fund balances are restricted by outside sources and may only be utilised in accordance with the purposes for which they are established. Designated funds are earmarked for specific purposes and are largely made up of funds allocated at the discretion of the Executive Committee. These designated funds are treated as restricted funds as they contain funds restricted by outside sources.

The Executive Committee retains full control over the use of unrestricted funds for any of the Society's purposes.

2.15 Contingencies

Contingent liabilities are not recognised in the financial statements. They are disclosed unless the possibility of an outflow of resources embodying economic benefits is remote. A contingent asset is not recognised in the financial statements but disclosed when an inflow of economic benefit is probable.

3. Significant accounting judgements and estimates

The preparation of the Society's financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts of income, expenditure, assets and liabilities, and the disclosure of contingent liabilities at the end of each reporting period. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in the future periods.

3.1 Judgements made in applying accounting policies

The key critical judgements in applying the entity's accounting policies concerning the future at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

Government grants

Government grants to meet operating expenses are recognised as income in the income and expenditure statement on the accrual basis in the year these operating expenses were incurred and there is reasonable assurance that the Society will comply with the conditions attached to it. For certain grants, the government agencies reserve the right to withdraw, withhold or reduce the amount of any funds approved but not yet disbursed or to call for the refund of all funds which have been disbursed to the Society if the conditions are not met.

3. Significant accounting judgements and estimates (Cont'd)

3.2 Key sources of estimation uncertainty

Management is of the opinion that there are no key sources of estimation uncertainty at the end of the financial year that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

4. Income tax

Pertapis Education and Welfare Centre (the "Society") is a charity registered under the Charities Act since 17 February 1984. Consequently, the income of the Society is exempted from tax under the provision of Section 13 of the Income Tax Act Cap. 134.

5. Tax exempt receipts

Tax exempt receipts issued by the Society for the financial year for these donations received amounted to S\$1,644,167 (2018: S\$1,565,533).

6. Income from generating funds

	2019 S\$	2018 S\$
Under the unrestricted funds:		
<u>Voluntary income</u>		
Non-tax exempt donations	65,892	282,899
Tax exempt donations	<u>1,551,590</u>	<u>918,654</u>
	<u>1,617,482</u>	<u>1,201,553</u>
<u>Grants and subsidies</u>		
Grant received	21,537	5,833
Amortisation of grants	<u>188,258</u>	<u>165,356</u>
	<u>209,795</u>	<u>171,189</u>
<u>Activities income</u>		
Childcare school fees	1,067,563	1,168,629
Registration fees	2,994	2,617
Sales of books	6,144	3,097
Fundraising income	<u>669,364</u>	<u>712,625</u>
	<u>1,746,065</u>	<u>1,886,968</u>
<u>Investment income</u>		
Interest income	48,577	48,208
Islamic deposit profit	34,750	0
Rental income	<u>49,811</u>	<u>0</u>
	<u>133,138</u>	<u>48,208</u>
<u>Other income</u>		
Special employment credit	29,278	32,109
Temporary employment credit	11,071	29,614
Wage credit scheme	100,014	97,149
Membership fees	2,717	5,161
Miscellaneous income	<u>89,516</u>	<u>53,103</u>
	<u>232,596</u>	<u>217,136</u>

7. Cash and bank balances

	2019 S\$	2018 S\$
Cash on hand	27,322	15,370
Cash at bank	8,624,229	9,686,338
Fixed deposits	<u>5,231,609</u>	<u>2,729,066</u>
	<u>13,883,160</u>	<u>12,430,774</u>

The fixed deposits mature within 12 months (2018: 12 months) from the financial year end and earn interest at rate of 1.11% to 1.85% (2018: 1.11% to 1.30%) per annum.

For the purpose of the statement of cash flows, cash and cash equivalents, comprise the following at the reporting date:

	2019 S\$	2018 S\$
Cash and bank balances (as above)	13,883,160	12,430,774
Less: fixed deposits pledged (Note 15)	<u>(231,609)</u>	<u>(229,066)</u>
Cash and cash equivalents	<u>13,651,551</u>	<u>12,201,708</u>

7. Cash and bank balances (Cont'd)

Fixed deposit of S\$231,609 (2018: S\$229,066) are held as collateral for letters of guarantees issued by the bank in respect of rental deposits for Halfway House, Children's Home and Centre for Women and Girls.

Pledged fixed deposits are not included in the determination of cash and cash equivalents in the statement of cash flows because of restriction in use.

8. Fees and other receivables

	2019 S\$	2018 S\$
School fees receivables	42,562	68,663
Movers receivables	7,137	16,768
	49,699	85,431
Less: Allowance for impairment - school fees	(16,210)	0
	33,489	85,431
Amount due to a related party	0	12,980
Grant receivables	31,326	12,828
GST receivables	22,220	110,897
Other receivables	40,897	13,909
Deposits	148,376	23,876
Prepayments	44,027	36,321
Prepaid rentals	394,830	0
	681,676	210,811
	715,165	296,242

Receivables that are past due but not impaired

The Society had fees receivables amounting to S\$32,252 (2018: S\$85,431) that were past due at the reporting date but not impaired. These receivables were unsecured and the analysis of their aging at the reporting date was as follows:

	2019 S\$	2018 S\$
Other receivables past due but not impaired:		
Lesser than 30 days	12,867	16,356
31 - 60 days	454	12,653
61 - 90 days	2,067	2,460
More than 90 days	16,864	53,962
	32,252	85,431

8. Fees and other receivables (Cont'd)

Receivables that are impaired

The Society's fees receivables that were impaired at the reporting date and the movement of the allowance for impairment was as follows:

	2019 S\$	2018 S\$
Movements in allowance for impairment:		
At beginning of financial year	0	0
Allowance made	16,210	0
At end of financial year	16,210	0

Fees receivables that were determined to be impaired at the reporting date relate to debtors that were in significant financial difficulties and had defaulted on payments. These receivables were not secured by any collateral or credit enhancements.

9. Investment properties

	2019 S\$	2018 S\$
Cost		
At beginning of financial year	4,672,000	0
Additions	0	1,636,000
Transfers from assets under construction	0	3,036,000
At end of financial year	4,672,000	4,672,000
Accumulated depreciation		
At beginning of financial year	63,238	0
Depreciation charge	0	63,238
At end of financial year	63,238	63,238
Carrying amount		
At end of financial year	4,608,762	4,608,762

Investment properties of the Society, which are registered in the names of the Trustee, are held in trust by the trustees on behalf of the Society.

Investment properties are located at 160 Changi Road, #03-05/06/07 Singapore 419728. The properties are freehold commercial office and Investment properties are leased out to non-related parties under operating leases.

The Society does not intend to dispose of this investment in the foreseeable future. The Executive Committee do not anticipate that the carrying amount of this investment will be significantly differ from its fair value.

10. Property, plant and equipment

	Computers S\$	Furniture and fittings S\$	Office equipment S\$	Motor vehicles S\$	Gymnastics Equipment S\$	Renovation S\$	Assets under construction S\$	Total S\$
Cost								
At 1 April 2017	420,560	518,153	387,296	655,444	2,477	1,018,439	0	3,002,369
Additions	20,920	73,153	12,051	143,011	0	945,817	22,773	1,217,725
Reclassified	0	0	0	0	0	445,566	0	445,566
Write-off / disposal	(1,209)	(371)	(91,591)	(30,500)	0	(51,043)	0	(174,714)
At 31 March 2018	440,271	590,935	307,756	767,955	2,477	2,358,779	22,773	4,490,946
Additions	86,511	27,730	41,963	59,000	0	0	1,461,547	1,676,751
Write-off	(289,975)	(407,013)	(184,661)	0	0	(391,699)	0	(1,273,348)
At 31 March 2019	236,807	211,652	165,058	826,955	2,477	1,967,080	1,484,320	4,894,349
Accumulated depreciation								
At 1 April 2017	214,791	262,874	225,924	406,839	0	572,902	0	1,683,330
Depreciation charge	97,761	84,492	43,298	109,612	495	364,950	0	700,608
Write-off / disposal	(1,205)	(170)	(91,308)	(30,499)	0	(51,042)	0	(174,224)
At 31 March 2018	311,347	347,196	177,914	485,952	495	886,810	0	2,209,714
Depreciation charge	91,109	89,793	44,103	98,763	495	408,248	0	732,511
Write-off	(278,488)	(345,336)	(160,561)	0	0	(378,933)	0	(1,163,318)
At 31 March 2019	123,968	91,653	61,456	584,715	990	916,125	0	1,778,907
Carrying amount								
31 March 2018	128,924	243,739	129,842	282,003	1,982	1,471,969	22,773	2,281,232
31 March 2019	112,839	119,999	103,602	242,240	1,487	1,050,955	1,484,320	3,115,442

	2019			2018		
	Unrestricted funds S\$	Restricted funds S\$	Total S\$	Unrestricted funds S\$	Restricted funds S\$	Total S\$

The breakdown of the depreciation charge as follows:

Cost of generating funds	91,174	0	91,174	93,993	0	93,993
Cost of charitable activities	0	515,753	515,753	0	485,838	485,838
Governance and other administrative costs	125,584	0	125,584	120,777	0	120,777
	216,758	515,753	732,511	214,770	485,838	700,608

The breakdown of the loss on disposal of plant and equipment are as follows:

Income from charitable activities	0	0	0	0	186	186
Cost of charitable activities	0	(81,878)	(81,878)	0	(1)	(1)
Governance and other administrative costs	(28,152)	0	(28,152)	(485)	0	(485)
	(28,152)	(81,878)	(110,030)	(485)	185	(300)

11. Other payables

	2019 S\$	2018 S\$
Accruals	548,307	693,195
Advanced receipts for rental income	3,718	0
Deposit received	22,426	0
SCORE – Rental grant received in advance	394,830	0
Residents' funds	20,661	32,600
Other payables	350,257	110,824
	<u>1,340,199</u>	<u>836,619</u>

12. Unrestricted funds

12.1 General fund

This fund is to be used for non-specific purposes at the discretion of the Executive Committee in furtherance of the Society's objects.

12.2 Childcare fund

This fund is set up to account for funds of the Division to carry on the business as operators of childcare centres.

13. Restricted funds

13.1 Designated Capital Grant fund

The Capital Grant Fund is set up to account for funds received for the purchase of plant and equipment. The fund will be subsequently amortised on a systematic basis to match the rate of depreciation of the corresponding plant and equipment.

13.2 Community Silver Trust fund

This fund is set up to account for funds received to provide direct social support services that are relevant and critical to helping the disadvantaged.

13.3 HR Development fund

This fund is set up to account for the grant received to co-fund and cover part of the salary cost of an existing or new HR staff who has at least 5 years of HR experience.

13.4 Care & Share Grant fund

Care and Share is a national fund-raising and volunteerism movement led by the Ministry of Social and Family Development ("MSF") for the social service sector. It aims to recognise the contributions made by Voluntary Welfare Organisations ("VWOs") in the social service sector. Eligible donations raised by the Society will be matched dollar-for-dollar by MSF. The matched amount will go towards building the Society's capabilities and capacities.

13.5 Corporate Development fund

Corporate Development Funding Scheme provides funding support to Voluntary Welfare Organisations (VWOs) to hire key qualified professionals in corporate functions such as strategic planning, finance, human resource and information technology.

13.6 The Rising Star Project Grant fund

This fund is set up to account for funds received for the purpose of building the capability and capacity of Malay/Muslim Community.

13.7 Yellow Ribbon Fund

This fund is set up to account for funds received from SCORE for the purpose of managing and operating the Residential Aftercare Support Programme (RASP).

13. Restricted funds (Cont'd)

13.8 President Challenge fund

This fund is set up to account for funds received from National Council of Social Service ("NCSS") for the purpose of managing and operating social service programmes.

13.9 Welfare Trust and Zakat fund

This fund is set up to account for Zakat and Fidyah receipts and their distributions.

13.10 Women and Girls Home fund

This fund is set up to account for funds of the Division catering for the welfare of young women and girls who need assistance and rehabilitation. These community services are carried out by restoring individual's confidence, organising programme of moral uplifting and counseling.

13.11 Children Home fund

This fund is set up to account for funds of the Division to provide welfare for the under-privileged children to inculcate good values in these children.

13.12 Halfway House fund

This fund is set up to account for funds of the Division to provide treatment and rehabilitative services to substance abusers to enable them to reintegrate into society. These community services are carried out by restoring the individual's confidence, organising programmes of moral uplifting and counseling.

13.13 Senior Citizen Fellowship Home fund

This fund is set up to account for funds of the Division to house destitutes without family support.

13. Restricted funds (Cont'd)

The detailed statement of financial activities for restricted funds as follows:

2019	Designated Capital Grant fund S\$	Community Silver Trust fund S\$	Care & Share Grant fund S\$	HR & Corporate Dev't fund S\$	The Baling Star Project Grant fund S\$	Yellow Ribbon Grant fund S\$	President Challenge fund S\$	Welfare Trust and Zakat fund S\$	Women and Girls Home fund S\$	Halfway House fund S\$	Children Home fund S\$	Senior Citizen Fellowship Home fund S\$	Total S\$
INCOME													
Income from generating funds													
Voluntary income	0	0	0	0	0	0	0	1,146,142	5,624	15,078	125,708	170,907	1,463,459
Activities income	0	0	0	0	0	0	0	0	0	41,904	0	0	41,904
	0	0	0	0	0	0	0	1,146,142	5,624	56,982	125,708	170,907	1,505,363
Income from charitable activities													
Grants and subsidies													
- Grants received	0	240,058	0	0	10,000	29,700	90,000	0	1,899,745	3,191,813	1,717,034	397,068	7,575,418
- Amortisation of grants	0	0	0	0	0	0	0	0	40,303	82,816	298,804	44,701	466,624
Activities income	0	0	0	0	0	0	0	0	0	105,406	0	0	105,406
Miscellaneous income	0	0	0	0	0	0	0	0	17,313	22,295	8,748	45,271	93,627
	0	240,058	0	0	10,000	29,700	90,000	0	1,957,361	3,402,330	2,024,886	487,040	8,241,075
Total income	0	240,058	0	0	10,000	29,700	90,000	1,146,142	1,962,985	3,459,312	2,150,794	657,947	9,746,438
LESS: EXPENDITURES													
Cost of generating funds													
Advertisements	55,685	0	0	0	0	0	1,185	0	0	0	0	0	1,185
Amortisation of capital grants	0	0	0	0	0	0	0	0	0	0	0	0	55,685
Staff training	0	0	0	0	0	0	15,896	0	0	0	0	0	15,896
Miscellaneous expenses	55,685	0	0	0	0	0	6,258	0	0	0	0	0	6,258
	55,685	0	0	0	0	0	23,339	0	0	0	0	0	79,024
Cost of charitable activities													
Amortisation of capital grant	599,197	0	0	0	0	0	0	0	0	0	0	0	599,197
Depreciation of property, plant and equipment	0	0	0	0	0	0	0	0	35,400	134,681	317,017	28,655	515,753
Donations	0	0	0	0	0	0	0	453,704	0	0	0	0	453,704
Salaries and related costs	0	21,313	0	0	0	0	0	0	677,570	803,206	834,606	375,739	2,712,434
Staff employer CPF and SDL	0	3,131	0	0	0	0	0	0	117,957	124,820	171,656	62,382	479,946
Residents programme	0	18,644	0	0	0	0	0	50,851	68,275	28,512	37,837	29,535	233,654
Residents & students expenses	0	1,119	0	0	0	27,000	0	0	268,788	232,730	276,176	143,476	949,289
Miscellaneous expenses	0	30,102	0	0	0	0	2,486	0	449,849	889,944	270,364	98,201	1,741,146
Plant and equipment written off	599,197	74,309	0	0	0	27,000	2,486	504,555	1,629,742	2,233,653	3,931,278	26,793	7,767,001
	599,197	74,309	0	0	0	27,000	2,486	504,555	1,629,742	2,233,653	3,931,278	26,793	7,767,001
Governance and administrative costs													
Administrative expenses	0	0	0	0	0	0	0	192,000	174,000	150,000	156,000	66,000	738,000
Audit fees	0	0	0	0	0	0	0	0	3,300	4,500	5,100	3,100	16,000
Meeting, function and seminar expenses	0	0	25,006	0	0	0	0	6,661	0	0	0	0	31,667
Salaries and related costs	0	0	0	0	0	0	0	43,000	0	0	0	0	43,000
Miscellaneous expenses	0	0	77,788	0	0	0	0	64,478	0	0	0	0	142,276
	0	0	102,804	0	0	0	0	306,139	177,300	154,500	161,100	69,100	970,943
Total expenditures	654,882	74,309	102,804	0	0	27,000	25,825	810,694	1,807,042	2,388,153	2,092,378	833,881	8,816,968

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 Financial Year Ended 31 March 2019

13. Restricted funds (Cont'd)

2019 (Cont'd)	Designated Capital Grant fund	Community Silver Trust fund	Care & Share Grant fund	HR & Corporate Dev't fund	The Rising Star Project Grant fund	Yellow Ribbon Grant fund	President Challenge fund	Welfare Trust and Zakat fund	Women and Girls Home Fund	Halfway House Fund	Children Home fund	Senior Citizen Fellowship Home fund	Total
	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$
Net income/ (expenditure) before Zakat allocation	(654,882)	165,749	(102,804)	0	10,000	2,700	64,175	335,448	155,943	1,071,159	57,916	(175,934)	929,470
Allocation of Zakat	0	0	0	0	0	0	0	(25,000)	0	0	0	25,000	0
Net income/ (expenditure) for the financial year	(654,882)	165,749	(102,804)	0	10,000	2,700	64,175	310,448	155,943	1,071,159	57,916	(150,934)	929,470

13. Restricted funds (Cont'd)

2018	Designated Capital Grant fund S\$	Community Silver Trust fund S\$	Care & Share Grant fund S\$	HS & Corporate Dev't fund S\$	The Rising Star Project Grant fund S\$	Yellow Ribbon Grant fund S\$	President Challenge fund S\$	Welfare Trust and Zakat fund S\$	Women and Girls Home fund S\$	Halfway House fund S\$	Children Home fund S\$	Senior Citizen Fellowship Home fund S\$	Total S\$
INCOME													
Income from generating funds													
Voluntary income	0	0	0	0	0	0	0	1,020,505	37,961	198,480	156,714	60,413	1,474,073
Activities income	0	0	0	0	0	0	0	1,020,505	37,961	239,490	156,714	60,413	1,515,083
Income from charitable activities													
Grants and subsidies	0	71,913	1,185,000	205,260	55,954	27,000	50,000	0	1,593,577	3,208,729	2,921,100	434,466	9,752,999
- Grants received	0	0	0	0	0	0	0	0	26,575	43,042	226,706	28,046	324,369
Activities income	0	0	0	0	0	0	0	0	0	75,125	0	75,125	75,125
Miscellaneous income	0	0	0	0	0	0	0	0	18,098	8,796	14,225	12,800	53,919
Gain on disposal of property, plant and equipment	0	0	0	0	0	0	0	0	0	186	0	0	186
	0	71,913	1,185,000	205,260	55,954	27,000	50,000	0	1,638,250	3,335,078	3,162,031	475,312	10,206,598
Total income	0	71,913	1,185,000	205,260	55,954	27,000	50,000	1,020,505	1,676,211	3,575,368	3,318,745	535,725	11,721,681
LESS: EXPENDITURES													
Cost of generating funds													
Amortisation of capital grants	53,900	0	0	0	0	0	0	0	0	0	0	0	53,900
Cost of charitable activities													
Amortisation of capital grant	435,825	0	0	0	0	0	0	0	0	0	0	0	435,825
Depreciation of property, plant and equipment	0	0	0	0	0	0	0	0	0	0	0	0	485,838
Donations	0	0	0	0	0	0	0	443,516	50,287	143,249	257,788	34,514	443,516
Salaries and related costs	0	0	0	0	0	0	0	0	682,302	786,169	865,030	357,138	2,690,639
Staff employer CPF and SDL	0	0	0	0	0	0	0	0	116,912	122,396	116,912	57,538	412,861
Residents programme	0	9,750	0	0	84,485	0	0	42,461	57,451	13,409	67,905	17,117	292,858
Residents & students expenses	0	1,206	0	0	0	6,750	0	0	211,389	236,347	267,334	162,730	844,320
Miscellaneous expenses	0	32,819	0	0	0	0	0	0	428,837	800,356	297,716	85,891	1,467,805
Plant and equipment written off	435,825	43,775	0	0	84,485	6,750	0	485,077	1,546,282	2,102,206	1,872,685	714,828	7,832,913
Governance and administrative costs													
Administrative expenses	0	0	0	0	0	0	0	192,000	174,000	150,000	156,000	66,000	738,000
Audit fees	0	0	0	0	0	0	0	156	6,660	4,290	5,855	6,660	23,621
Meeting, function and seminar expenses	0	0	0	0	0	0	0	13,718	0	0	0	0	13,718
Salaries and related costs	0	0	0	0	0	0	0	39,729	0	0	0	0	39,729
Miscellaneous expenses	0	0	0	0	0	0	0	42,875	0	0	0	0	42,875
	0	0	0	0	0	0	0	289,478	180,660	154,290	161,855	72,660	857,943
Total expenditures	489,725	43,775	0	0	84,485	6,750	0	774,455	1,726,942	2,256,496	2,034,540	787,588	8,204,756
Net income/ (expenditure) before Zakat allocation	(489,725)	28,138	1,185,000	205,260	(28,531)	20,250	50,000	246,050	(50,731)	1,318,872	1,284,205	(251,863)	3,516,925
Allocation of Zakat	0	0	0	0	0	0	(500,000)	100,000	100,000	50,000	50,000	300,000	0
Net income/ (expenditure) for the financial year	(489,725)	28,138	1,185,000	205,260	(28,531)	20,250	50,000	(253,950)	49,269	1,368,872	1,334,205	48,137	3,516,925

14. Transfer of funds

These transfers related to transfers of funds from one fund to another within the Society to recognise utilisation of funds to respective restricted fund.

15. Contingent liabilities

At the reporting date, the Society had contingent liabilities amounting to approximately S\$134,595 (2018: S\$196,002) in respect of bank guarantees issued in favour of third parties to guarantee the due performance of the Society, secured against pledged fixed deposits (Note 7).

16. Commitments

16.1 Capital commitments

At the reporting date, the Society has capital commitments in respect of assets under construction included in Note 10 as follows:

	2019 S\$	2018 S\$
Capital commitment in respect of: Assets under construction (Note 10)	779,768	1,112,227

The capital commitment in respect of the current financial year is in respect of cyclical maintenance renovation works to the Halfway House and Women and Girl Home which still in progress at the reporting date.

16.2 Operating lease commitments - where the Society is a lessee

The Society leases office premises and office equipment from non-related parties under non-cancellable operating lease agreement. The lease has renewal rights.

The future minimum rental payable under non-cancellable operating lease contracted for at the reporting date but not recognised as liabilities, are as follows:

	2019 S\$	2018 S\$
<u>Rental of premises</u>		
Not later than one year	678,976	960,116
Later than one year but not later than five years	838,692	991,228
	1,517,668	1,951,344
	2019 S\$	2018 S\$
<u>Rental of equipment</u>		
Not later than one year	32,228	32,228
Later than one year but not later than five years	43,299	75,533
	75,527	107,761

16. Commitments (Cont'd)

16.3 Operating lease commitments - where the Society is a lessor

The Society has entered into commercial property leases on its investment property to non-related parties under non-cancellable operating leases.

The future minimum rental receivables under non-cancellable operating leases contracted for at the end of the reporting period but not recognised as receivables, are as follows:

	2019 S\$	2018 S\$
Not later than one year	95,982	0
Later than one year but not later than five years	138,700	0
	<u>234,682</u>	<u>0</u>

17. Related party transactions

(a) Related party transactions and balances

In addition to the related party information disclosed elsewhere in the financial statements, the following transactions with related parties took place at terms agreed between the parties during the financial year:

	2019 S\$	2018 S\$
Settlement of liabilities on behalf of related party	608	6,337
Allocation of Zakat to a related party	<u>100,000</u>	<u>0</u>

(b) Compensation of key management personnel

The key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Society. The key management personnel include the Senior Executive Director and Executive Director and key executives.

The key management's remuneration comprised ex-gratia honorarium to the Executive Committee's president, secretary-general and treasurer and a member as well as salary to the Executive Director. In addition, meeting allowances were also paid to Executive Committee members to reimburse their transport expenses.

Key management personnel compensation for the financial year is as follows:

	2019 S\$	2018 S\$
Ex-gratia honorarium/allowances for Executive Committee	0	1,423
Gifts and souvenirs to Executive Committee and Directors	<u>0</u>	<u>7,900</u>
Senior and Executive Director's remuneration:		
Salaries and related costs	168,000	159,900
Employer CPF	<u>13,250</u>	<u>12,851</u>
	<u>181,250</u>	<u>172,751</u>

Number of key management personnel whose remuneration was in the S\$100,000 band and above is Nil (2018: Nil).

18. Fundraising expenses

	2019 S\$	2018 S\$
Gross donations	564,757	712,625
Direct costs of fund raising expenses	103,813	163,266
Percentage of direct fund raising expenses over gross donations and sponsorship	<u>18%</u>	<u>23%</u>

19. Reserve policy

The Executive Committee has established a reserve policy for the Society, pursuant to the Code of Governance for Charities and IPCs Guidelines 6.4.1. The reserve measurements are calculated as follows:

	2019 S\$	2018 S\$
Unrestricted funds	16,035,110	14,750,020
A Net liquid assets available to meet expenditure obligations	13,651,551	12,201,708
B Total operating expenditure	<u>12,146,731</u>	<u>11,831,070</u>
Ratio of net liquid assets to total operating expenses (A/B)	<u>1.12</u>	<u>1.03</u>

Reference:

- A. Total cash and cash equivalents which available for immediate use to meet the expenditure obligations.
- B. Total Annual Operating Expenditure includes expenses related to Cost of Generating Funds, Cost of Charitable Activities, Governance and Administrative Costs and excluded fundraising expenses.

The unrestricted funds represent the accumulated surplus and is for the purpose of meeting operating expenses of the Society. This fund does not exceed two years of the Society's expenditure.

The Society does not have any externally imposed capital requirements for the financial years ended 31 March 2019 and 2018. There were no changes in the Society's reserve policy during the financial year.

20. Management of conflict of interest

Executive Committee are required to disclose any interest that they may have, whether directly or indirectly, that the Society may enter into or in any organisations that the Society has dealings with or is considering dealing with; and any personal interest accruing to him as one of the Society's supplier, user of services or beneficiary. Should there be any potential conflict of interest, the affected Executive Committee may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosure as well as the basis for arriving at the final decision in relation to the issue at stake.

21. Fund management policy

The primary objective of the Society is to ensure it maintains sufficient cash in order to support its activities. Its approach to management of funds is to balance the allocation of cash and the incurrence of debt. Available cash is deployed primarily to cover operational requirements.

22. Comparative figures

Certain reclassifications have been made to the comparative information to enhance comparability with current year's financial statements.

The following reclassification were made:-

	As previously reported S\$	Reclassification S\$	As reclassification S\$
2018			
<u>Statement of Changes in Financial Activities</u>			
Restricted Funds			
Cost of charitable activities			
<u>Under Senior Citizen Fellowship Home Fund</u>			
Residents programme	26,867	(9,750)	17,117
Residents & students expenses	163,936	(1,206)	162,730
Others	118,710	(32,819)	85,891
<u>Under Community Silver Trust (CST)</u>			
Residents programme	0	9,750	9,750
Residents & students expenses	0	1,206	1,206
Miscellaneous expenses	0	32,819	32,819
<u>Under Women and Girls Home Fund</u>			
Residents programme	127,881	(70,430)	57,451
<u>Under The Rising Star Project Grant Fund</u>			
Residents programme	0	84,485	84,485
<u>Under Halfway House Fund</u>			
Residents & students expenses	243,097	(6,750)	236,347
<u>Under Yellow Ribbon Fund</u>			
Residents & students expenses	0	6,750	6,750
<u>Under Children Home Fund</u>			
Residents programme	81,960	(14,055)	67,905
Residents & students expenses	225,898	41,436	267,334
Miscellaneous expenses	339,152	(41,436)	297,716
Income from generating funds			
<u>Under Welfare Trust and Zakat Fund</u>			
Voluntary income	955,370	65,135	1,020,505
Unrestricted Funds			
Voluntary income	1,266,688	(65,135)	1,201,553

22. Comparative figures (Cont'd)

The following reclassification were made:- (Cont'd)

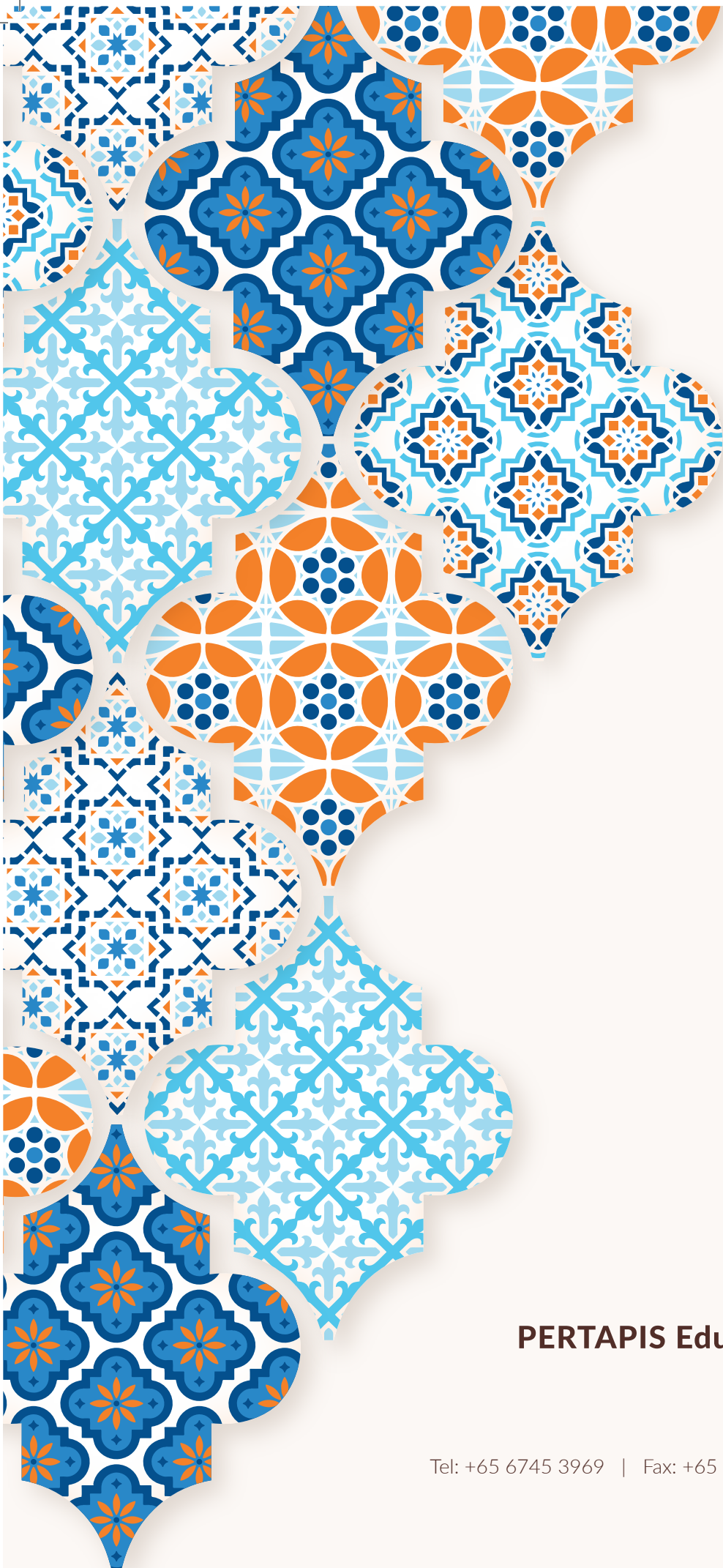
2018	As previously reported S\$	Reclassification S\$	As reclassification S\$
Statement of Changes in Funds			
<u>Under Senior Citizen Fellowship Home Fund</u>			
Net income/(expenditure) for the financial year	4,362	43,775	48,137
Transfer of funds	50,753	(43,775)	6,978
<u>Under Community Silver Trust (CST)</u>			
Net income/(expenditure) for the financial year	71,913	(43,775)	28,138
Transfer of funds	(43,775)	43,775	0
<u>Under Women and Girls Home Fund</u>			
Net income/(expenditure) for the financial year	(21,161)	70,430	49,269
Transfer of funds	108,860	(70,430)	38,430
<u>Under The Rising Star Project Grant Fund</u>			
Net income/(expenditure) for the financial year	55,954	(84,485)	(28,531)
Transfer of funds	(84,485)	84,485	0
<u>Under Halfway House</u>			
Net income/(expenditure) for the financial year	1,362,122	6,750	1,368,872
Transfer of funds	(32,089)	(6,750)	(38,839)
<u>Under Yellow Ribbon Fund</u>			
Net income/(expenditure) for the financial year	27,000	(6,750)	20,250
Transfer of funds	(6,750)	6,750	0
<u>Under Children Home Fund</u>			
Net income/(expenditure) for the financial year	1,320,150	14,055	1,334,205
Transfer of funds	(1,188,961)	(14,055)	(1,203,016)
Statement of Financial Position			
Current assets			
Assets under construction	22,773	(22,773)	0
Non-current assets			
Property, plant and equipment	2,258,459	22,773	2,281,232
Funds			
Unrestricted funds	14,815,155	(65,135)	14,750,020
Restricted funds	3,965,236	65,135	4,030,371

23. Authorisation of financial statements

The financial statements for the financial year ended 31 March 2019 were authorised for issue in accordance with a resolution of the Executive Committee of the Society on

06 SEP 2019





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